

## MEMORANDUM

| DATE:    | Thursday, November 21, 2024                                  |
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| TO:      | TARTA Board of Trustees                                      |
| FROM:    | Ursula Barrera-Richards, J.D., Chief Human Resources Officer |
| CC:      | Laura Koprowski, Chief Executive Officer                     |
| SUBJECT: | Policy Book Update Resolution                                |

This resolution is authorizing the adoption of TARTA's Policy Book updated for 2024/2025. The purpose of this update is to ensure references and policies are accurate and legally compliant. Ensuring staff have access to up-to-date policies is in furtherance of TARTA's Employee Ownership goals.

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